



## WORK REQUEST – CONTRACTOR DESIGNATION FORM Raising, Demolition and Service Disconnection

The following information must be completed and returned to process your request in a timely manner. For additional information or if you have questions, call 800-221-0051 and press 2 to speak with a customer service representative.

**\*Please allow approximately four weeks for service disconnection and six weeks for new service installation.\***

<b>DEMOLITION/RAISING ADDRESS:</b> (location where work is to be completed)			
Street Address:	_____		
Building #:	_____	Lot: _____	Block: _____
City/Town:	_____	State: _____	Zip: _____
<b>NEAREST CROSS STREET:</b>			
Street Name:	_____		
When would you like service disconnected?*			
_____			
*Although the meter may be removed, the disconnection is not complete until you receive your disconnect letter.			

<b>OWNER INFORMATION:</b> (customer responsible for paying monthly bill)			
• Name: _____			
	(First Name)	(Middle Initial)	(Last Name)
<b>RREM Number (if applicable):</b> _____			
<b>BILLING ADDRESS:</b>			
Street Address:	_____		
P.O. Box/Apt.#:	_____		
City/Town:	_____	State: _____	Zip: _____
<b>CONTACT NUMBERS:</b>			
( ) _____	( ) _____	( ) _____	
Home Phone #	Business Phone #	Cell Phone #	
<b>ADDITIONAL ACCOUNT INFORMATION:</b>			
NJNG Account Number (12-Digits) _____		Gas Meter Number (if available) _____	



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<b>PROJECT CONTACT INFORMATION:</b> (Company and contractor responsible for this project)		
Company Name: _____		
• Contact Name: _____		
<b>MAILING ADDRESS:</b>		
Street Address: _____		
Bldg/Suite/Floor: _____		
City/Town: _____	State: _____	Zip: _____
<b>CONTACT NUMBERS:</b>		
( ) _____	( ) _____	( ) _____
Business Phone #	Alternate Contact #	Business Fax #

**\* Please e-mail or fax your completed form to: customerservice@njng.com or 732-938-7350**  
**Attention: Customer Service or mail to the address at the bottom of the page \***

**\*\*\*\*\* AGREEMENT \*\*\*\*\***

I, \_\_\_\_\_, acknowledge and agree that it is in my interest to have certain natural gas facilities belonging to NJNG disconnected to accommodate work at the above location. I authorize NJNG or its authorized agents to enter upon my real property for this purpose. If the conditions at the worksite are unusual or unknown physical conditions which are materially different from conditions ordinarily encountered, NJNG shall stop work and give written notice of the condition to me. NJNG shall not be required to perform any work relating to the unknown condition without the written mutual agreement of the parties.

• I acknowledge and agree that I am solely responsible for visibly marking, with paint and flags, the existence and location of customer-owned underground facilities (including but not limited to, sprinklers, septic, oil tanks, electrical, sewer, water, etc.) within ten feet of the existing gas service line. Although reasonable precautions will be taken by NJNG when excavating, neither the Company nor its contractors shall be responsible for any damage to customer-owned facilities that are not marked (as described above). If applicant suspects that an underground facility is damaged, he or she shall notify the Company immediately.

• I acknowledge and agree that I will be responsible for paying any state, county or municipal road opening fee charged in connection with removal of the gas facilities.

If after the commencement of the work hazardous material is discovered at the worksite, NJNG shall be entitled to immediately stop work in the affected area. NJNG shall report the condition to me and to the appropriate government agency with jurisdiction. NJNG shall not be required to perform any work relating to or in the area of hazardous material without written mutual agreement.

I shall indemnify and defend NJNG at all times after the date of this agreement against any liability, loss, damages (including punitive damages), claim, settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge, arising out of or relating to the retirement of the natural gas facilities, except to the extent caused by the negligent acts or omissions of NJNG. In the event of negligent acts or omissions by NJNG, I agree to limit my recovery to actual damages and to waive all claims against NJNG for any consequential damages.



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**I agree and consent to the above and assert that I have entered into this Agreement willingly and with full knowledge that my obligations under this Agreement are legally enforceable obligations. I have lawful authority to make this agreement and bind myself to its terms. This Agreement shall be binding upon all successors or assigns in interest to the subject property.**

**Owner Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mailing Address**